

**FORMAL NOTICE OF THE ANNUAL MEETING OF
THE GENERAL ASSEMBLY OF UNITARIAN & FREE CHRISTIAN CHURCHES,
24 APRIL 2021**

The ninety-second **Annual Meeting** of the General Assembly of Unitarian and Free Christian Churches will be held online over Zoom on 24 April 2021. Each congregation having thirty or more members over the age of eighteen may send TWO delegates; congregations with fewer than thirty members, fully recognised fellowships, district associations, and affiliated societies may send ONE delegate. Fellowships provisionally recognised may send visitors, one of whom may speak but not vote at the Business Meetings. Associate Members and other Unitarians are welcome to attend and may speak but not vote at the Business Meetings.

REGISTRATION Registration will take place online. Details will be provided nearer the time. The event will not be chargeable, but all participants, including those voting, **MUST** have registered by the required date of **03 April 2021**

DOCUMENTS The Annual Report, and all available details of the meetings will be distributed to registrants at least two weeks before the start of the meetings.

MOTIONS In accordance with the GA Constitution: regular motions for the Annual Meeting should be received by email to the Chief Officer before 5pm on **27 February 2021** (giving the names of the proposer and seconder. Please refer to the guidelines for submitting motions on our website, or request a copy from HQ. Background papers on the motions are requested and strongly recommended. To help with ensuring materials are produced in a timely fashion, you are encouraged to send motions in as soon as possible.

(a) Motions submitted by district associations or affiliated societies must be supported by a majority of the relevant governing body of the association or society. They should be submitted officially by the Secretary or Chair of the body.

(b) Motions submitted by congregations must be supported by a majority of the relevant governing body of the congregation. They should be submitted officially by the Secretary or Chair of the group.

(c) Motions submitted by ministers, lay pastors, approved lay leaders, Honorary Members or Executive Committee members must be endorsed by at least twelve such individual voting members of the Assembly and their signatures should be appended to the motions received by the Chief Officer.

Please refer to the Motions Guidance document for further information on how to write a motion or background paper.

Requisite notice of motions submitted will be given by email and in The Inquirer at least thirty days before the start of the Meetings.