

## Voting instructions

Please use the link in the email sent to you by Popularis to log into the voting site. If you have not received the email, and feel you are entitled to a vote as a Full Member / Official Delegate, please contact Anne Hock (email: [help@popularis.org](mailto:help@popularis.org)).

### Screen 1

On clicking the link, you should see a screen which looks like this. Please type in the code in the third box and then click the 'Enter' button at the bottom.

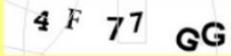
**the unitarians**  **the Unitarian AGM 2021**

You are now in the Voting area for the the Unitarian AGM.

Please check your voter ID number then enter your unique voting code (provided in the email) and the characters in the displayed code, in order to proceed.

My voter ID number is:  *Your voter ID number should be the voter ID number provided in the email.*

My voting code is:  *Please enter the unique voting code provided in the email (this is case sensitive).*

Please type in the code shown to the right:   [Why do I need to type this code in?](#)  
*This is not case sensitive.  
Click code to refresh characters!*

If you have trouble logging in or any technical problems, please contact Popularis, The Independent Scrutineer, by emailing [help@popularis.org](mailto:help@popularis.org) or call the helpline on 02380 867 335.

Popularis Ltd, Nutsey Lane, Totton, Southampton, SO40 3RL

## Screen 2

In order to proceed, you will need to tick the tickbox towards the top right, confirming that you are the person above and that you are eligible to vote.

In the centre of the screen, the details of the current vote will be shown (for example “Unitarians Vote 1”) Voting will only open at the correct time. Please note, the vote number does not correspond to the motion numbers. The Chair will clearly announce the subject of each vote.

When you are ready to vote, click the ‘Proceed’ button.

**the unitarians**  **the Unitarian AGM 2021**

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Your Voter ID Number is: 200001  
Your Unitarians Name is: Andrew Mason  
I declare that I am the Unitarians member named above and that I am eligible to vote

Please see below the current open vote which you are eligible to vote in:  
UNITARIANS VOTE 1

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Please tick the declaration and indicate voting eligibility.  
Press Proceed to continue, or Clear to remove your current answers.  
You must tick the box next to the declaration.

Screen 3

This is the actual vote. You will need to select from the options of For, Against or Abstain and then click the 'Submit' button.

**the unitarians**



**the Unitarian AGM 2021**

Your Voter ID Number is: 200001

Your Unitarians Name is: Andrew Mason

Start

UNITARIANS VOTE 1

**UNITARIANS VOTE 1**  
(please vote for up to 1 option)

1. FOR

2. AGAINST

3. ABSTAIN

Back

Please indicate your vote(s) by ticking the relevant boxe(s).  
Press Submit to continue, or Back to return to the Start.  
You may vote for up to 1 option(s).

Submit

## Screen 4

This screen shows the selection you have made for how you want to vote. Your vote has not yet been submitted and can still be changed. In the example below, the vote is to Abstain.

If the selection highlighted is incorrect, please click the 'Back' button in the bottom left to go to the previous screen and re-enter your selection.

If the selection is correct, please click the 'Confirm' button in the bottom right. Please be aware that as soon as you click Confirm, your vote has been cast and cannot be changed.

**the unitarians**  **the Unitarian AGM 2021**

Your Voter ID Number is: 200001  
Your Unitarians Name is: Andrew Mason

This is how you voted:

UNITARIANS VOTE 1 **ABSTAIN**

*Once you hit Confirm this will submit your vote, you will then be directed back to the voting lobby where you need to remain while you await for the next vote to be called.*

Back      Your vote(s) are summarised above.  
Press Confirm to confirm your votes.  
Once confirmed you will not be able to vote again.      Confirm

## Screen 5

After you have voted, it will take you back to Screen 2. It will display the vote which is currently live (in this case, Vote 1). You do not need to do anything until the next vote is announced, at which point the next vote will come up.

Please note that if you press the 'Clear' button, it will untick the eligible to vote tickbox, and you will have to tick it again.

**the unitarians**



**the Unitarian AGM 2021**

Your Voter ID Number is: 200001

Your Unitarians Name is: **Andrew Mason**

I declare that I am the Unitarians member named above and that I am eligible to vote



Please see below the current open vote which you are eligible to vote in:

 [UNITARIANS VOTE 1](#)

Clear

Please tick the declaration and indicate voting eligibility.  
Press Proceed to continue, or Clear to remove your current answers.  
You must tick the box next to the declaration.

Proceed